

# First Midwest Group

6801 Spring Creek Road  
Rockford, Illinois 61114  
(815) 229-3000  
[www.firstmidwestgroup.com](http://www.firstmidwestgroup.com)



## Application for Employment EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

### Personal Data

Application Date \_\_\_\_\_

Name (last, first, middle) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_

Home Phone (     ) \_\_\_\_\_

Cellular/Other Phone (     ) \_\_\_\_\_

Email Address \_\_\_\_\_

Are you legally eligible for employment in the United States?  
(If yes, proof is required if hired)

Yes

No

Are you 18 years of age or older?

Yes

No

Position(s) applying for: \_\_\_\_\_

If hired, on what date can you start work? \_\_\_\_\_

### Education Record

#### High School

Address \_\_\_\_\_

Did you graduate?

Yes

No

#### Trade or Technical Training

Address \_\_\_\_\_

Degrees or Diplomas \_\_\_\_\_

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## College/University

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Address

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Degrees or Diplomas

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## Other (please specify)

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Address

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Degrees or Diplomas

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## Employment History

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Please list your most recent employer and fill in every line.

1. Employer Dates of Employment

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Job Title

---

Address

---

Phone (      )

---

Supervisor

---

Title/Duties

---

Final Rate of Pay/Salary

---

Reason for Leaving

---

2. Employer Dates of Employment

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Job Title

---

Address

---

Phone (      )

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Supervisor

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Title/Duties

---

Final Rate of Pay/Salary

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Reason for Leaving

---

3. Employer

Dates of Employment

---

Job Title

---

Address

---

Phone (      )

---

Supervisor

---

Title/Duties

---

Final Rate of Pay/Salary

---

Reason for Leaving

---

## Special Skills

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Summarize any special skills or qualifications that you acquired through employment or other experience that are applicable to the job that you are applying for:

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List any professional, trade, business or civic activities and offices held. (Please exclude groups which include sex, race, religion, national origin, citizenship, age or disability).

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Summarize any certifications, apprenticeships, and/or formal training received.

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## Military

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Are you a veteran of the U.S. Military Service?  Yes  No

If yes, which branch? \_\_\_\_\_

Date Entered \_\_\_\_\_

Date Discharged \_\_\_\_\_

## Other Information

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Have you ever applied to, or been employed here before?  Yes  No

If yes, when? \_\_\_\_\_

You are available to work: \_\_\_\_\_ Full-time \_\_\_\_\_ Part-time

Do you hold a valid Drivers License?  Yes  No

Driver's License # \_\_\_\_\_ State \_\_\_\_\_

Do you have the ability to perform all tasks outlined within the job description for the position(s) for which you are applying (with or without reasonable accommodation)?  Yes  No

Have you entered into an agreement with any former employer or other party (such as a noncompetition agreement) that might, in any way, restrict your ability to work for First Midwest Group?  Yes  No If yes, please explain: \_\_\_\_\_

## References

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List names and telephone numbers of three business/work references who are NOT related to you. If not applicable, list three school or personal references who are NOT related to you.

Name	Title	Telephone	Email	Years Known

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## Applicant's Signature

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I certify that I have not knowingly withheld any information that might adversely affect my chances for employment and all of the information submitted by me on this application are true and complete and to the best of my knowledge. I understand that supplying any false or misleading information, omissions or misrepresentations herein shall result in immediate disqualification for consideration for employment or termination from employment, regardless of when such false information is discovered.

If hired, I agree to conform to First Midwest Group's rules and regulations, and I understand that these rules and/or the employee personnel manual do not form a contract of employment either express or implied, and I agree that my employment and compensation can be terminated, with or without cause and with or without notice, at any time, at either my or First Midwest Group's option. I understand that neither this document nor any offer of employment from the employer constitutes an employment contract, unless a specific document to that effect is executed by the employer and employee in writing. I also understand and agree that the terms and conditions of my employment may be changed, with or without cause and with or without notice, at any time by First Midwest Group. I understand that only First Midwest Group's president or designated representative, and then only when in writing and signed by president or said representative, has the authority to enter into any agreement for employment for any specific period of time, or to make any agreement contrary to the foregoing.

I expressly authorize, without reservation, First Midwest Group, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I hereby waive any and all rights and claims I may have regarding First Midwest Group, its agents, employees or representatives for seeking, gathering and using truthful and non-defamatory information, in a lawful manner, in the employment process and all other persons, corporations or organizations for furnishing such information about me.

I understand that this application remains current for a period of only 30 days. At the conclusion of that time, consideration of employment will require a new employment application to be completed and submitted to First Midwest Group.

I also understand that if I am selected for employment, I will be required to provide proof of identity and legal authorization to work in the United States as required by federal immigration laws.

First Midwest Group is an Equal Employment Opportunity Employer and does not tolerate unlawful discrimination or harassment based on sex, race, religion, national origin, citizenship, age, disability or any other protected status under applicable federal, state or local laws. No question on this application is used to limit or exclude an applicant from employment consideration on any basis prohibited by applicable federal, state or local law.

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Signature of Applicant

Date